



BUBBENHALL PARISH COUNCIL

Parish Clerk: Jane Fleming
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Coventry
CV3 2AT

The next meeting of the Bubbenhall Parish Council will be the Annual Meeting of the Parish Council which will take place on Tuesday, 15th May 2018 at the Village Hall immediately after the Annual Parish Assembly Meeting which is scheduled for 7.30pm

AGENDA

1. Election of Chairman
2. Record of members present
3. To receive apologies and reasons for absence
4. To receive written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members' interests.
5. To receive the Chairman's Declaration of Acceptance of Office
6. Election of Vice Chairman
7. To appoint Representatives to Sit on Outside Bodies
8. To Agree Dates of and Venue for Council Meetings for rest of financial year.
9. To agree Cheque signatories and sign appropriate Bank Mandates
10. Review of the effectiveness of the system of internal control and prepare the Annual Governance Statement (Section 1 of the AGAR Parts 2 & 3).
11. To receive a report on statement of finances at 31st March and a list of the assets
12. To approve following Accounts for Payment: Insurance premium.
13. To approve following contracts for the year.
 - i. Mowing
 - ii. General Maintenance

Councillors' are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other best practices when making decisions at the Meeting

Signed: 
Clerk to Bubbenhall Parish Council

Date: 05/05/18

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND